

Discipline & Grievance

Drugs & Alcohol Awareness

Data Protection GDPR

Mental Health Awareness

Bullying & Harassment

Personal Development

Handling Redundancy

Performance Management

First Aid

Health and Safety

Equality and Diversity

Complaints Handling

Bribery Act Awareness

Mental Health Awareness

Autism Awareness

AUASP (Award for Underage Sales Prevention)

Asbestos Awareness

Anaphylaxis

Allergen Awareness

Age Verification

Conflict Resolution

Consent

Contracts and Written Statements

COSHH

Customer Service

Working Day & Holidays

Dignity and Respect

Disability Awareness

Display Screen Equipment

Drug Calculation

Stress Awareness

Duty Of Care

End of Life - Advanced Care Planning

End of Life Care- Level 3

Epilepsy Awareness

Communication

Equality, Diversity and Human Rights

Equality, Diversity and Human Rights -
Promoting Understanding

Falls Prevention

Fire Safety

Fire Warden

First Aid Burns

Food Safety Level 1

Food Safety Level 2 in Catering

Food Safety level 2 in Manufacturing

Food Safety Level 2 in Retail

Giving and Receiving Feedback

HACCP

Managing Risk Minimising Restraint

Information Governance

Time Management

Interview Skills

Introduction to the Food and Beverage Industry

Food Safety Level 2 in Catering

Learning Disabilities

Legionnaires

Level 3 Award in Supervising Food Safety

Lone Working Essentials

Managing Conflict

Managing People

Manual Handling of Objects

Medication Management

Mental Capacity Act and Deprivation of Liberty Safeguards

Mentoring for Mentors

Money Laundering Awareness

Moving and Handling of People

Nutrition Awareness

Paediatric First Aid – Level 3

Palliative and End of Life Care

Pay and reward

Performance Management

Person Centered Care Level 2

Positive Behavioural Support

Preparing To Work In Care Level 2

Pressure Ulcer Prevention (Acute)

Pressure Ulcer Prevention (Community Setting)

Preventing Radicalisation

Reablement

RIDDOR

SALPS (Scottish Award for Licensed Premises Staff)

Self Harm

Slips, Trips and Falls: Healthcare

Slips, Trips and Falls: Hospitality

Staff Appraisal Skills

Starting work

Stroke Awareness

Substance Misuse Awareness

Understand Your Role

Venipuncture

Verification of Death

eLearning

Work at Heights

Working Time and Holidays

Your Healthcare Career

eBooks

Accounting Skills for New Supervisors

Active Listening

Advanced Project Management

Advanced Writing Skills

Anger Management - Understanding Anger

Basic Business Management - Boot Camp for Business Owners

And much more... Contact us to find out our full range of online training. 01383 668178

Basic Internet Marketing

Beyond Workplace Politics

Body Language - Reading Body Language as a Sales Tool

Branding - Creating and Managing Your Corporate Brand

Budgets and Managing Money

Building a Brand on Social Media

Building a Consulting Business

Building an Online Business

Building Relationships for Success in Sales

Building Your Self Esteem and Assertiveness Skills

Bullying in the Workplace

Business Ethics for the Office

Business Etiquette - Gaining That Extra Edge

Business Leadership - Becoming Management Material

Business Process Management

Business Succession Planning - Developing and
Maintaining a Succession Plan

Business Writing That Works

Call Centre Training - Sales and Customer Service Training
for Call Centre Agents

Change Management - Change and How to Deal With It

Coaching and Mentoring

Communication Strategies

Communications for Small Business Owners

Conducting Effective Performance Reviews

Conference and Event Management

Conflict Resolution - Dealing With Difficult People

Conflict Resolution - Getting Along In The Workplace

Conquering Your Fear of Speaking in Public

Conversational Leadership

Creating a Dynamite Job Portfolio

Creating a Google AdWords Campaign

Creating a Positive Work Environment

Creating a Top-Notch Talent Management Programme

Creating Winning Proposals

Creative Thinking and Innovation

Crisis Management

Critical Thinking

CRM - An Introduction to Customer Relationship Management

Customer Service Training -
Critical Elements of Customer Service

Customer Service Training - Managing Customer Service

Delegation - The Art Of Delegating Effectively

Developing a Lunch and Learn Programme

Developing a Safety Procedures Manual

Developing a Training Needs Analysis

Developing Your Executive Presence

Developing Your Training Programme

Diversity Training - Celebrating Diversity in the Workplace

Dynamite Sales Presentations

E-Commerce Management

Effective Planning and Scheduling

Emotional Intelligence (One Day)

Employee Accountability

Employee Dispute Resolution - Mediation through Peer Review

Encouraging Sustainability and Social Responsibility in Business

Entrepreneurship 101

Environmental Sustainability - A Practical Approach to
Greening Your Organization

Facilitation Skills

Generation Gap - Closing the Generation Gap in the Workplace

Getting Stuff Done - Personal Development Boot Camp

Giving Effective Feedback

Global Business Strategies

Goal Setting

High Reliability Organisations

Hiring for Success - Behavioural Interviewing Techniques

Human Resources Training - HR for the Non-HR Manager

Influence and Persuasion

Intermediate Project Management

Intrapreneurship

Introduction to E-Mail Marketing

Introduction to Neuro Linguistic Programming

Inventory Management - The Nuts and Bolts

Kickstarting Your Business with Crowdsourcing

Knowledge Management

Leadership Skills for Supervisors -
Communication, Coaching, and Conflict

Lean Process Improvement

Logistics and Supply Chain Management

Making Training Stick

Managing Across Cultures

Managing Pressure and Maintaining Balance

Marketing and Sales

Marketing for Small Businesses

Marketing with Social Media

Mastering the Interview

Measuring Training Results

Meeting Management - The Art of Making Meetings Work

Motivation Training - Motivating Your Workforce

Negotiating for Results

Networking for Success

NLP Tools for Real Life

Onboarding - The Essential Rules for a Successful Onboarding Programme

Orientation Handbook - Getting Employees Off to a Good Start

Overcoming Objections to Nail the Sale

Performance Management - Managing Employee Performance

Personal Brand Maximising Personal Impact

Planning for Workplace Safety

Problem Solving & Decision Making

Process Improvement with Gap Analysis

Project Management - All You Need to Know

Project Management Fundamentals

Project Management Training -
Understanding Project Management

Project Planning All You Need to Know

Prospecting for Leads like a Pro

Public Relations Boot Camp

Public Speaking - Presentation Survival School

Public Speaking - Speaking Under Pressure

Purchasing and Procurement Basics

Research Skills

Risk Management

Safety in the Workplace

Self-Leadership

Selling Smarter

Six Sigma Entering the Dojo

Skills for the Administrative Assistant

Social Selling for Small Businesses

Strategic Planning

Stress Management

Survival Skills for the New Trainer

Team Building - Developing High Performance Teams

Telemarketing - Using the Telephone as a Sales Tool

The ABCs of Supervising Others

The Minute Taker's Workshop

The Practical Trainer

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The Professional Supervisor

Time Management - Get Organised for Peak Performance

Tough Topics - Talking to Employees about Personal Hygiene

Trade Shows - Getting the Most Out Of
Your Trade Show Experience

Training with Visual Storytelling

Transgender Employees
- Creating an Inclusive Work Community

Using Activities to Make Training Fun

Working Smarter - Using Technology to your Advantage

Workplace Ergonomics - Injury Prevention Through Ergonomics

Workplace Harassment - What It is and What to Do About It

Workplace Success - Seven Key Skills you'll Need

Workplace Violence - How to Manage Anger
and Violence in the Workplace

Workplace Wellness

Writing a Business Plan

Writing for the Web

Writing Reports and Proposals

Cancer Awareness - COMING SOON

Caring For Dying People

Communication

Diabetes Awareness

Dignity and Respect

Duty of Care

Equality, Diversity and Inclusion

Essential First Aid

Finance Essentials

Fire Safety Awareness

Video

Fluids and Nutrition

Health and Safety

Handling Information

Infection Prevention & Control

Medication

Mental Capacity Act

Moving & Positioning

Person Centred Care

Risk Assessment

Safeguarding Adults

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Video

Safeguarding Children

Your Personal Development

Your Role

Distance Learning

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